

***Shadow Lake Village***  
***Minutes for Workshop Meeting***

***July 17, 2003***  
*Call to order 9:00 am.*

Comment:

***Roll Call:***



***Trustees:***

- *Kevin Byrne*
- *Mary Carhart*
- *Karl Strauch*
- *Father Joe Quinlan (absent)*
- *David Howell*
- *Walter Lohmann*
- *Raymond Johnson*
- *David Anderson*
- *Ned Hammond*

***Administration Manager:***

- *Richard Carpenter*

***Resident Attendance:***



***FINAL DRAFTS WILL INCLUDE ATTENDANCE***

## **Workshop Meeting:**

### **Review of minutes:**



*Review of the minutes for the June 19th Workshop Meeting, and the June 26th Business Meeting was completed. They will be prepared for acceptance during the July 24th Business Meeting. Karl Strauch reviewed the approval process for the minutes.*

### **Treasurer's Report: Ray Johnson**



- *Year to date expenses are \$6,000.00 favorable for income.*
- *Ray reviewed income and expenses for all SLV bank accounts.*
- *Automatic bank transfer will be set up shortly for reserve money.*
- *Ray reviewed revised budget dated 7/3/03 (see attached).*
- *Ray Johnson, Karl Strauch, Rich Carpenter, and Al Zaleski will meet to discuss a record retention schedule.*

### **Action Items Reviewed:**



- *The options to siding item was turned over to the Long Range Planning Committee.*
- *The erosion/deck repairs work at 7 Loch Arbor Way is now handled by Ned Hammond and Will Boyce.*
- *“Review of Auditing Services” was added to the list by Ray Johnson.*

### **Committee Reports:**



- *N/A*

### **Unfinished Business:**



- *Ned Hammond advised that the stairs behind 7 Loch Arbor Way are unsafe and needs to be removed as soon as possible. The deck and ground area at 7 Loch Arbor Way is in need of renovation according to Falcon Engineering reports. Ned will meet with Will Boyce to determine costs. Funds for this renovation and/or replacement will be taken from the Capital Equity account. Removal of the stairs will not be charged to Capital Equity.*

### **New Business:**



- *Ray Johnson advised that he has received a proposal from Mirra and Engelman accounting firm for auditing services. Ray would like to discuss the proposal with Ed Corless before making a recommendation.*
- *John Petracca advised that a resident is upset with the placement of an air-conditioning unit. He recommended that contractors be monitored before doing work. There is a proposal pending on this matter.*
- *Ned Hammond advised that the Maintenance Committee has received a recommendation and proposal from Sun Farm Ventures for solar powered electrical assistance for the Clubhouse. It is under review. The Committee is awaiting a further cost analysis from Sun Farm Ventures.*
- *Kevin Byrne advised that the Community Association Institute will be running a convention at the Garden State Exhibit Center on Saturday, September 20<sup>th</sup> from 8am-3pm, at a cost of \$25.00 per person. Some Board members will be attending.*

### **Trustees' Reports**



- *Dave Anderson with the support of Dave Howell requested that no more than two inserts be allowed in the Chatterbox each*

*month, aside from BOT matters. A motion will be made at the next meeting.*

- *Walter Lohmann reviewed water restrictions as of 7/17/03 (see attached).*
- *Mary Carhart advised that the Worthmore Helping Hands program is in effect. It is a completely separate business from the SLV/Worthmore contract.*
- *Dave Howell advised that Frances Bubenheimer will be leaving the Movie Committee. Mrs. Troianello will possibly volunteer to take her place. A meeting will be held on or before August 17<sup>th</sup>.*
- *Dave Howell advised that the fairway mower has been repaired again. It is 15 years old and in need of replacement in the near future.*
- *Dave Howell advised that residents who use the golf carts feel they are penalized by having to pay for its use. The consensus of the Board is to not make changes at this point in time.*

#### ***Announcements***



- *On August 7<sup>th</sup>, a representative of Generations Online will be here to present a seminar on how to use the Internet.*
- *The Board of Trustees will attend a Wentworth seminar on 7/18/03 from 10am-2pm.*

***The Meeting Adjourned at 11:00 am.***

*Respectfully submitted,*

*Richard Carpenter  
Administration Manager*

*Karl Strauch  
Board Secretary*