

Shadow Lake Village
Minutes for Workshop Meeting

August 21, 2003

Call to order 9:00 am.

Comment:

Roll Call:



Trustees:

- *Kevin Byrne*
- *Mary Carhart*
- *Karl Strauch*
- *Father Joe Quinlan*
- *David Howell*
- *Walter Lohmann*
- *Raymond Johnson*
- *David Anderson*
- *Ned Hammond*

Administration Manager:

- *Richard Carpenter*

Resident Attendance:



FINAL DRAFTS WILL INCLUDE ATTENDANCE

Workshop Meeting:

Review of minutes:



Review of the minutes for the July 17th Workshop Meeting, and the July 24th Business Meeting was completed. They will be prepared for acceptance during the August 28th Business Meeting.

Treasurer's Report: Ray Johnson



- *Year to date expenses are \$12,351.00 favorable for income through July*
- *Ray reviewed the Capital Equity income.*
- *Finances to replace the deck at 7 Loch Arbor Way will be from the Capital Equity account.*
- *Bank transfers from SLV First Trust Lock Box to Wachovia SLV operating account are now done electronically.*

Action Items Reviewed:



- *Dave Anderson was added to "House Committee Issues".*
- *Karl Strauch advised that no action will be done until 2004 budget is established for Long Range Planning Committee.*
- *Electrical boxes are still being painted by JCP&L.*

Committee Reports:



- *N/A*

Unfinished Business:



- *Dave Anderson recommended that no more than two inserts be allowed in the Chatterbox each month, aside from Board of*

Trustees business. The BOT will review recommended procedures.

- *Karl Strauch made a recommendation that the BOT adopt David Skupsky's record retention schedule. Karl will make a motion to adopt the schedule for implementation. Old records will be taken away and destroyed by contractor. Karl Strauch thanked Al Zaleski and Gerry McKernan for their assistance.*
- *Ned Hammond advised that the steps to the lake at 7 Loch Arbor Way have been removed. The remaining pieces of wood have been left to prevent erosion. Falcon Engineering is preparing a recommendation to replace the deck and for erosion prevention.*

New Business:



- *Walter Lohmann has prepared and reviewed a recommendation for the Association to maintain oversight of contractors' work being done on the property.*
- *Ned Hammond advised that the Isuzu truck lease will expire shortly. The buy out cost today is \$16,000+. Ned Hammond is looking into costs for a new truck for comparison. A recommendation will be made in the near future.*
- *Mary Carhart recommended putting aside funds in next year's budget for new lighting. Residents are requesting additional lighting for safety reasons. New lighting approved by Architectural control Committee and Safety Committee will be included in revised budget for this year. The approximate cost to be \$1000.00.*

Trustees' Reports



- *Dave Howell advised that Rosemarie Troianello will be the new Movie Committee Chairperson. He also requested that the movie night be moved to the 1st Friday of every month.*
- *Dave Howell advised that a demonstration of a golf course thatcher will be given, on Sept. 8th, for the BOT to consider.*

- *Dave Howell advised that Two River Tree will supply a proposal to remove a dead tree at the 6th hole of the golf course.*
- *Fr. Joe Quinlan/Richard Carpenter advised that a new phone system will be installed in the Administration Office. The original system was installed in 1992, and does not have needed features. The cost is within budget.*
- *Walter Lohmann thanked Anna Yurko for all the work she has done with the pool this year. A meeting with the Pool Committee will be held in the near future.*
- *Walter Lohmann discussed letter of complaint concerning the rental of the SLV Clubhouse from Janet Evans. The problems are being addressed.*

Announcements



- *N/A.*

The Meeting Adjourned at 10:30 am.

Respectfully submitted,

*Richard Carpenter
Administration Manager*

*Karl Strauch
Board Secretary*