

Shadow Lake Village
Minutes for Workshop Meeting

April 15, 2004

Call to order 9:00 am.

Comment:

Roll Call:



Trustees:

- *Kevin Byrne*
- *Mary Carhart (absent)*
- *David Anderson*
- *Father Joe Quinlan*
- *David Howell*
- *Walter Lohmann*
- *Raymond Johnson*
- *Ned Hammond*
- *Roger Nicholson*

Administration Manager:

- *Richard Carpenter*

Resident Attendance:



FINAL DRAFTS WILL INCLUDE ATTENDANCE

Workshop Meeting:

Review of minutes:



Review of the minutes for the March 18th Workshop and March 25th Business Meetings was completed. They will be prepared for acceptance at the April 22nd Business Meeting.

Treasurer's Report: Ray Johnson



- *The financials to date are not available.*
- *A draft of the audit report will be reviewed by a representative from Wilkin & Guttonplan at a future meeting.*
- *Ned Hammond advised that termites and water leaks expenses will effect the budget.*

Action Items Reviewed:



- *“Boathouse Repairs” assigned to Fr. Quinlan on December 12, 2002, was modified to state “Boathouse Area Upgrade/Dock”.*

Committee Reports:



- *N/A*

Unfinished Business:



- *Rich Carpenter advised that one resident did not meet the SLV requirements for an annual chimney cleaning. This has been passed on to the Violations Committee. Roger Nicholson recommended that letters to residents go out in September reminding them to clean their chimneys by December 31st. The Violations Committee would take over as of February 1st.*
- *Kevin Byrne advised that the SLV Foundation will not qualify for tax exemption. The donor will not receive tax exemption. Shadow Lake Village can receive tax exemption on gains from investments.*

New Business:



- *Kevin Byrne advised that four slots are open on the Board of Trustees; one one-year term and three three-year terms are available. The highest voted gets term choice.*
- *Ned Hammond advised that the termite infestation resulted in acceptance of a termite extermination proposal from Cavanaugh's Exterminating. Heavily infested buildings are a priority. Ray Johnson advised that the money will come from the operating reserve.*
- *Dave Howell advised that a site-wide lawn survey will be done to determine areas of the community that need attention (ex. Seeding, dirt, etc.)*
- *Fr. Joe Quinlan advised that he will purchase two bulletin boards that will be hung up in vestibule area of the Clubhouse. The groups will be required to use the corkboard to advertise events.*
- *Walter Lohmann reviewed garage inspection procedures the committee will be utilizing to inspect residents' garages. The primary objective will be to determine hazardous conditions. The consensus of the Board of Trustees is to move ahead with the inspections.*
- *Fr. Joe Quinlan advised that Falcon Engineering proposed a report on necessary repairs for the Boathouse deck and land erosion in the area. The House Committee will review the report and determine future plans. Trustees recommend a dock builder be contacted to make the necessary repairs.*
- *Anna Yurko advised that pool hours have changed from May 29 to June 25 to an earlier closing at 4pm. This is the only change to the pool rules this year.*
- *Ned Hammond advised that he called the Board of Public Utilities for help in contacting someone from Verizon to discuss problems with conditions of telephone equipment throughout the Village. JCP&L and Comcast have already been contacted and were requested to repair their equipment throughout the Village.*
- *Roger Nicholson reviewed priorities and funding plans for long range planning.*

Trustees' Reports



- *Ned Hammond advised that he received a proposal from Falcon Engineering to prepare a survey of asphalt replacement for SLV in the amount of \$2,950. The consensus of the Board of Trustees is to accept the proposal.*

- *Ned Hammond advised that Joyce in Maintenance will contact residents with outstanding work orders over 30 days and explain the delay. This will be an ongoing procedure.*
- *Dave Howell advised that the Toro Fairway mower broke down. The repair expenses were in the amount of approximately \$5,000.*
- *Dave Howell advised that the Pet Club dog walking has proved successful to scare geese from golf course.*
- *Dave Howell advised that a tree removal request is in question on Belmont Court. Tree Removal Committee would like the Board of Trustees to review the situation due to extenuating circumstances.*
- *Fr. Joe Quinlan advised that an upgrade to the Billiard Room is ongoing.*
- *Kevin Byrne advised that attorney Marty Barger will arrive early to meet with the Board of Trustees before the May 18th General Meeting.*

Announcements



- *The Newcomers Reception will be held on Wednesday, April 21st from 7-9pm.*
- *The Volunteer Reception will be held on Friday May 21st.*

Meeting adjourned at 11:25 am
Respectfully submitted,

Richard Carpenter
Administration Manager

David Anderson
Board Secretary